

CITY OF MACOMB JOB DESCRIPTION

Department/Division: Public Works/ Water Treatment

Title: Water Maintenance Worker

Reports to: Water Treatment Manager

Purpose of Position

Under general direction, assists in completing assigned tasks in providing the required emergency, cyclic or seasonal municipal services related to the operation, maintenance and regulatory compliance of the public potable water production and distribution system.

Essential Duties and Responsibilities

The following duties are normal for this position. They are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

Acting upon verbal and written instructions from the Water Treatment Manager, Water Operator III, or senior management, citizen complaints or written work orders, performs unskilled work to assist in accomplishing the tasks assigned to the work team.

Maintains and repairs the water treatment plant, water supply source infrastructure and other related infrastructure according to applicable regulations and standard operating procedures under the direction of the Water Treatment Manager or senior management.

Operates small equipment and hand tools as required for the assigned work.

Performs manual labor as required to complete the assigned work.

Follows directions required to complete the assigned tasks.

Performs minimal recordkeeping appropriate to the assignment.

Exercises safe work practices.

Required to respond to declared and undeclared emergencies under the Public Works Emergency Response Procedures.

May assist as qualified in the operation of the water treatment plant, water supply source infrastructure and other related infrastructure according to applicable regulations and

standard operating procedures under the direction of the Water Treatment Manger or senior management.

May be assigned to work independently when appropriate to the task.

Minimum Training and Experience Required to Perform Essential Functions

High school diploma or GED

Skills, licenses and certifications as listed in Exhibit A.

Minimum Physical and Mental Abilities Required to Perform Essential Functions

Physical Requirements

Frequent standing and walking; work subject to changing weather conditions. Requires occasional periods of strength, lifting objects weighing 50 lbs. or more as well as physical activity climbing ditches, steps, crawling, bending, stooping, crouching, etc. Requires clarity of vision, depth perception, and field of vision to populate equipment. Eye/hand/foot coordination, manual and finger dexterity, normal hearing and conversational skills.

Cognitive Demands

Basic knowledge of the work methods, general practices, materials and equipment used in various public works activities such as plant operation, piping, electrical, and control system maintenance and troubleshooting. Ability to understand and communicate written and oral instructions and establish and maintain effective working relationships with employees, peers, and the public.

Language Ability and Interpersonal Communications

Requires basic human relation skills in talking and/or signaling people to convey basic program information. Receiving and acting upon the instruction or orders of another person. Requires the ability to speak the English language using proper emphasis, variations and tense in the exchange or information. Ability to develop and maintain effective working relationships with contractors, utility company representatives and the general public.

Environmental Adaptability

Some work performed in an environment with undesirable conditions: exposure to extreme heat and cold, rain and snow, noise, dust, fumes, moving parts, burns, electric shock, and toxic agents. Occupational hazards are those associated with direct contact to moving machinery, i.e.: Saws, backhoes, loaders, aerial lifts, asphalt and concrete paving

work, leading to cuts, bruises, abrasions, burns, strains, backaches, and potentially more serious injury.

The City of Macomb is an Equal Employment Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the employer.

Applications can be found at - <https://cityofmacomb.com/employment-listings/>